

WORK SESSION AGENDA

December 7, 2021

5:00 p.m.

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. Presentation from WWTa by Mike Patrick, Executive Director
- II. Presentation of 2021 Audit – Brian - Johnson, Murphy & Wright
Agenda Item No. 21-863
- III. Appointments to the Board of Zoning Appeals Agenda Item No. 21-864 – Jeno & LeCompte
- IV. Red Bank Representation at the TPO and TCC Agenda Item No. 21-865 – City Manager
- V. Sign Variance at 1738 Dayton Blvd Res No. 21-1445
- VI. Surplus Property Disposal Res No. 21-1446
- VII. Application to the Urban Transportation Planning Program Grant
Res. No. 21-1447
- VIII. Any other business to discuss

Subject: Red Bank representation at the TPO and TCC

The Chattanooga-Hamilton County/North Georgia Transportation Planning Organization is administered by the Chattanooga-Hamilton County Regional Planning Agency (RPA) staff and includes all the jurisdictions in Hamilton County and our North Georgia communities. The agency's Deputy Director Karen Rennich, AICP is dual hatted as the RPA Deputy Director and also the TPO Coordinator; in her role as the TPO Coordinator she reached out to me requesting Red Bank officially designate Red Banks' representation on these two important regional transportation planning groups... the TPO and the TCC. They are public meetings and need to reach a quorum and seated representatives are key.

Although you may be familiar with the TPO operations, for additional reference I attached some basic TPO information for you including:

- TPO Executive Board by-laws
- TPO TCC by-laws
- Sample TPO Executive Board & TCC "Designee Letter"

Per the By-Laws of the Technical Coordinating Committee (TCC) and the TPO Executive Board, Red Bank has a voting seat at both groups. Currently, we do not have designees for Red Bank. Staff recommend Public Works Director (Greg Tate) for the Technical Coordinating Committee (TCC) and Current Mayor (Hollie Berry) for the TPO Executive Board, with the City Manager (Martin Granum) as their alternate in either of their absence.

The sample designee form is attached.

Karen noted that Tim Thornbury was an active and engaged member of the TPO for many years and represented Red Bank very well.

SAMPLE TPO EXECUTIVE BOARD DESIGNEE AND/OR TECHNICAL COORDINATING COMMITTEE (TCC)
APPOINTMENT LETTER (ON LETTERHEAD)

DATE:

Ms. Karen Rennich
Deputy Director, Chattanooga-Hamilton County Regional Planning Agency
TPO Coordinator, Chattanooga-Hamilton County/North Georgia Transportation Planning Organization
1250 Market Street, Suite 2000
Chattanooga, TN 37402

RE: Designee(s) to TPO Executive Board and/or Technical Coordinating Committee (TCC) Representative

Dear Ms. Rennich:

I would like to officially designate _____, _____, _____
(Name) (Title) (Email)
as my alternate to the TPO Executive Board. In my absence, _____ will have the privilege to
vote on behalf of _____. His/her alternate(s) to the TPO Executive Board will be

(Organization)
_____, _____ and _____
(Name) (Title) (Email) (Name) (Title) (Email)

I am also appointing _____, _____, _____
(Name) (Title) (Email)

as an official representative to the TPO Technical Coordinating Committee (TCC) on behalf of

_____. His/her alternate to the TCC will be _____
(Organization) (Name) (Title) (Email)

and _____
(Name) (Title) (Email)

These appointments will remain in effect until changed in writing by the official representative of
_____(Organization).

Thank you.

Official Signature

Organization

(NOTE: This letter may be emailed to tpo@chattanooga.gov, with the original signed letter either being mailed or hand carried to the next attended TPO meeting).

08/2021

**BY-LAWS OF THE EXECUTIVE BOARD OF THE
CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
TRANSPORTATION PLANNING ORGANIZATION**

AMENDED ON: August 25, 2021

ARTICLE I – NAME

The name of the organization shall be the Chattanooga-Hamilton County/North Georgia Transportation Planning Organization Executive Board.

ARTICLE II – COMPOSITION AND VOTING

1. The Executive Board shall be composed of principal elected officials of governmental jurisdictions and officials of agencies which administer or operate major modes of transportation in the metropolitan area participating in the Chattanooga, TN-GA Urbanized Area Transportation Planning process. Membership by jurisdiction or agency is as follows:

Governor	State of Tennessee
Director of Planning	Georgia Department of Transportation
Mayor	City of Chattanooga
Elected Representative	Chattanooga City Council
County Mayor	Hamilton County
Elected Representative	Hamilton County Commission
Elected Official	North Georgia Legislative Delegation
	Catoosa, Dade, Walker Counties, Georgia
Elected Official	Tennessee Legislative Delegation, Hamilton
	County, Tennessee
Chairman of the Board	Chattanooga Area Regional Transportation
	Authority
Chairman of the Board	Chattanooga Metropolitan Airport Authority
Executive Director	Chattanooga-Hamilton County Air Pollution Control
	Bureau
Elected Representative	Dade County, Georgia Government
Elected Representative	Walker County, Georgia Government
Elected Representative	Catoosa County, Georgia Government
Mayor/Commission Representative	Chickamauga, Georgia
Mayor/Commission Representative	Collegedale, Tennessee
Mayor/Council Representative	East Ridge, Tennessee
Mayor/Commission Representative	Fort Oglethorpe, Georgia
Mayor/Commission Representative	Lakesite, Tennessee
Mayor/Commission Representative	Lookout Mountain, Georgia
Mayor/Commission Representative	Lookout Mountain, Tennessee
Mayor/Commission Representative	Red Bank, Tennessee
Mayor/Commission Representative	Ridgeside, Tennessee

Mayor/Commission Representative	Ringgold, Georgia
Mayor/Commission Representative	Rossville, Georgia
Mayor/Council Representative	Signal Mountain, Tennessee
Mayor/Commission Representative	Soddy-Daisy, Tennessee
Mayor/Alderman Representative	Walden, Tennessee

2. The representative of the Chattanooga City Council, Hamilton County Commission, Dade County, Walker County and Catoosa County shall each be appointed to serve on the Executive Board by the respective government body.
3. Upon the announcement of a “critical issue” (that being an issue judged by any voting members or their representative to be of major importance to their governmental jurisdiction), then the number of votes for any member of the Executive Board will be as shown in Appendix A. The number of votes for each member of the Executive Board shown in Appendix A shall be based on the population of the TPO Study Area represented by each member and will be based on the latest official U. S. Bureau of Census decennial census or a special census which is certified by the state for a jurisdiction . When new U. S. Bureau of Census decennial census information is made available or when the TPO is notified that a special census has been certified by the state for a jurisdiction, voting strengths of each member in Appendix A will be adjusted according to population changes and approved by resolution of the TPO Executive Board.

A “Critical Issue” may only be requested by a member in relation to action by the Board on the adoption or amendment to the following items:

- Regional Transportation Plan
- Transportation Improvement Program
- Unified Planning Work Program
- TPO Executive Board By-Laws
- Call for Projects

A “Critical Issue” vote requires 51 percent of all eligible votes for formal action on a “Critical Issue” vote to carry. Anything less than 51 percent will revert back to the initial vote.

If a deadline is not pending, the requested “Critical Issue” vote shall occur at the Board’s next scheduled meeting on a date no sooner than three (3) business days following the meeting in which the “Critical Issue” vote is requested. If postponing a “Critical Issue” vote until the next regularly scheduled meeting will result in a missed federal/state or statutory deadline, the “Critical Issue” vote shall be taken at the same meeting or a special called meeting.

ARTICLE III – DUTIES

The Executive Board constitutes the forum for cooperative transportation decision-making in the Chattanooga Urban Area with responsibilities as follows:

1. Administrative and Fiscal Control.
2. Review and approval of all transportation planning, programming, and implementation.
3. Establishment of study committees as required to ensure cooperative, comprehensive, and continuing transportation planning.
4. Establishment of a Public Participation Process.
5. Collectively make progress towards projects and strategies that support the planning factors outlined in the Federal transportation funding legislation, 23 U.S.C. 134 – Metropolitan Transportation Planning:
 - (a) support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
 - (b) increase the safety of the transportation system for motorized and nonmotorized users;
 - (c) increase the security of the transportation system for motorized and nonmotorized users;
 - (d) increase the accessibility and mobility of people and for freight;
 - (e) protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
 - (f) enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
 - (g) promote efficient system management and operation;
 - (h) emphasize the preservation of the existing transportation system;
 - (i) improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
 - (j) enhance travel and tourism.

ARTICLE IV – ORGANIZATION

1. The Executive Board shall elect a Chairman and Vice Chairman from its membership. Such election shall require participation by a majority of the members present at that election. Should the Chair become vacant in mid-term, the Vice Chairman shall become Chairman; and a new Vice Chairman shall be elected. Should the Vice Chairman be unable to serve as Chairman, elections shall be held for both Chairman and Vice Chairman.
2. Election of officers shall take place on the first meeting of even calendar years, and the term of office shall be for two years or until such time as new officers are elected.
3. An officer may succeed himself, with no limitation to the number of terms, contingent on eligibility as the result of being a principal elected official or an executive officer of a principal transportation agency.

ARTICLE V – DUTIES OF CHAIRMAN AND VICE CHAIRMAN

1. The Chairman shall preside at all meetings of the Executive Board.
2. The Chairman shall authenticate, by his signature, all resolutions adopted by the Executive Board.
3. The Chairman shall represent the Executive Board at hearings, conferences, and other events as required.
4. In the absence of the Chairman, the Vice Chairman shall perform the duties of said Chairman.
5. In the absence of the Chairman and the Vice Chairman, the Chairman's designated representative shall perform the duties of said Chairman.
6. In the absence of the Chairman, the Vice Chairman, and the Chairman's designee, the Vice Chairman's designated representative shall perform the duties of said Chairman.

ARTICLE VI – DUTIES OF THE CHAIRMAN OF THE TECHNICAL COORDINATING COMMITTEE (TCC)

1. The Chairman of the Technical Coordinating Committee (TCC) shall serve as permanent Secretary of the Executive Board. The alternate to serve as the Secretary of the TPO Executive Board will be the Chattanooga-Hamilton County Regional Planning Agency Deputy Director /TPO Coordinator who shall have the privilege to fully carry out TPO Executive Board duties on behalf of the permanent Secretary.
2. The Chairman of the Technical Coordinating Committee (TCC) shall be responsible for recording the proceedings of each Executive Board meeting; for preparing minutes and resolutions as adopted; and for disseminating the minutes and resolutions adopted at the meetings.

ARTICLE VII – TRANSPORTATION PLANNING SERVICES

1. Transportation Planning Services for the Transportation Planning Organization are provided by the Chattanooga-Hamilton County Regional Planning Agency through contracts with State Departments of Transportation in accordance with requirements set by Federal Legislation.
2. Transportation Planning Services include administration, project planning, technical support, and strategic long-range planning as outlined in the Unified Planning Work Program.

3. Study sub-committees shall be coordinated by the Chattanooga-Hamilton County Regional Planning Agency under the direction of the TPO Coordinator.

ARTICLE VIII – MEETINGS

1. The Executive Board shall meet at least semi-annually or as required to accomplish administrative control of the planning process and maintain certification of the Transportation Planning Process.
2. Each Executive Board member shall designate, in writing, an alternate representative to serve at meetings during said member's absence.
3. The presence of a majority of 12 members of the Executive Board membership, or designated alternates, at Executive Board meetings shall constitute a quorum for business transaction. A simple majority of the members present and voting at the Executive Board meeting shall be required for passage of the resolutions. Abstentions do not count as a vote.

4. MEETING TYPES

Regularly-scheduled meetings: By the first meeting of the calendar year, anticipated dates for TPO meetings during the year will be set. If there is insufficient reason for a regularly-scheduled meeting, as determined by the TPO Coordinator, Executive Board members will be notified of the meeting's cancellation. Regularly-scheduled meetings may be cancelled or rescheduled for a different date or time to accommodate planning deadlines.

Special meetings: The Chairman or a majority of Board members may at any time call a special meeting of the Executive Board. Special meetings shall convene at a time and location, designated by the Chair, which shall allow for adequate public notice of such meeting.

Notification of the time, place and purpose of the meeting shall be sent to each Executive Board member at least three (3) days prior to the meeting. At a special meeting, only the business designated as the purpose of the meeting may be transacted.

Emergency meetings: An emergency is defined as a sudden and unexpected turn of events requiring immediate action. Instituting emergency Executive Board meeting procedures is only to be used with the TPO's Continuity of Operations Plan has been activated in the event of a community or widespread emergency, disease epidemic, terrorist attack, major world disaster, or similar occurrences when a meeting of the TPO Executive Board must be held.

In case of emergencies, the TPO Coordinator or designee, in consultation with the TPO Executive Board Chair and Vice-chair, if available, will determine that an emergency Executive Board meeting is required. Notice of an Emergency Executive Board meeting shall be given to each Board member or designee as far in advance of the meeting as possible and by the most direct means of communication.

If an emergency meeting is called to deal with an unexpected circumstance requiring immediate consideration, and due to the unknown and unexpected nature of an event, the TPO Coordinator or designee will determine what constitutes "adequate public notice" under

the circumstances should an emergency meeting need to be scheduled. If possible, the procedures identified in the TPO's Participation Plan will be followed. If access to the TPO's normal notification procedures through regional newspapers is not possible, the TPO staff will use other notification sources such as television and/or radio.

Meeting Format: The Executive Board may meet by telephonic, electronic, or other virtual means only when allowed by Executive Order of the Governor of the State of Tennessee or the Tennessee Open Meetings Act (TCA §8-44-101). However, these electronic meetings must be open to the public and are subject to the notice requirements outlined in the Public Participation Plan and Article VIII, 4. Meeting Types.

ARTICLE IX – RULES OF ORDER

1. The Executive Board shall conduct business as prescribed in Robert's Rules of Order Revised unless prescribed otherwise by amendment to these By-Laws.
2. The Secretary of the Executive Board shall be the Parliamentarian for the Executive Board.

ARTICLE X – AMENDMENT TO BY-LAWS

1. These By-Laws may be amended by affirmative vote of the majority of the members present at an Executive Board meeting where a quorum is present.
2. A change to the By-Laws shall be presented for consideration at a regular Executive Board meeting, with voting being deferred until the meeting subsequent to the meeting at which the change to the By-Laws was proposed.

APPENDIX A
EXECUTIVE BOARD CRITICAL ISSUE VOTING

STATE/COUNTY/CITY/MODAL AGENCY	2010 Census	TPO VOTES	Proportion of Vote
STATE			
Governor, Tennessee	NA	1	0.89%
Commissioner, Georgia GDOT	NA	1	0.89%
Tennessee TPO Area Legislator	NA	1	0.89%
Georgia TPO Area Legislator	NA	1	0.89%
COUNTY			
Catoosa County, GA (unincorporated)	51,349	12	10.71%
Dade County, GA (unincorporated)	3,156	1	0.89%
Walker County GA (unincorporated)	27,964	6	5.36%
Hamilton County, TN (unincorporated) (2 Representatives)	101,663	23	20.54%
County Mayor			
County Commissioner			
CITY			
Chattanooga, TN (2 Representatives)	167,674	38	33.93%
Chickamauga, GA	3,101	1	0.89%
Collegedale, TN	8,282	2	1.79%
East Ridge, TN	20,979	5	4.46%
Fort Oglethorpe, GA	9,263	2	1.79%
Lakesite, TN	1,826	1	0.89%
Lookout Mountain, GA	1,602	1	0.89%
Lookout Mountain, TN	1,832	1	0.89%
Red Bank, TN	11,651	3	2.68%
Ridgeside, TN	390	1	0.89%
Ringgold, GA	3,580	1	0.89%
Rossville, GA	4,105	1	0.89%
Signal Mountain, TN	7,554	2	1.79%
Soddy-Daisy, TN	12,714	3	2.68%
Walden, TN	1,898	1	0.89%
MODAL AGENCY			
Chattanooga Area Regional Transportation Authority (CARTA)	NA	1	0.89%
Chattanooga-Hamilton County Air Pollution Control Bureau	NA	1	0.89%
Chattanooga Metropolitan Airport Authority	NA	1	0.89%
TOTAL	440,583	112	
Simple Majority		57	

BY-LAWS OF THE TECHNICAL COORDINATING COMMITTEE

CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION

AMENDED ON: November 10, 2020

ARTICLE I – NAME

The name of the organization shall be the Chattanooga-Hamilton County/North Georgia Transportation Planning Organization Technical Coordinating Committee (TCC).

ARTICLE II – COMPOSITION

The Technical Coordinating Committee (TCC) shall be composed of representatives of public agencies having transportation or transportation related planning, programming, and/or implementation responsibilities in the Chattanooga Urban Area (Hamilton County and portions of the North Georgia Counties of Dade, Catoosa and Walker). Members may be added through an approved revision of these By-laws by the TCC and the Executive Board. Membership by agency is as follows:

Executive Director	Chattanooga-Hamilton County Regional Planning Agency
Transportation Dept. Administrator	City of Chattanooga, Tennessee
City Transportation Engineer	City of Chattanooga, Tennessee
Engineering Manager	City of Chattanooga, Tennessee
Public Works Administrator	Hamilton County, Tennessee
County Engineer or Director of Engineering	Hamilton County, Tennessee
Engineering Projects Manager	Hamilton County, Tennessee
Human Services Administrator	Hamilton County, Tennessee
Executive Director	Northwest Georgia Regional Commission
Executive Director	Chattanooga Area Regional Council of Governments, Southeast Tennessee Development District
Executive Director	Chattanooga-Hamilton County Air Pollution Control Bureau
Representative	Chattanooga Area Regional Transportation Authority (CARTA)
Representative	Chattanooga Metropolitan Airport Authority
Director	Hamilton County Railroad Authority
Representative	City of Chickamauga, Georgia
Representative	City of Collegedale, Tennessee
Representative	City of East Ridge, Tennessee
Representative	City of Fort Oglethorpe, Georgia
Representative	City of Lakesite, Tennessee
Representative	Town of Lookout Mountain, Tennessee
Representative	City of Lookout Mountain, Georgia

Representative	City of Red Bank, Tennessee
Representative	City of Ridgeside, Tennessee
Representative	City of Ringgold, Georgia
Representative	City of Rossville, Georgia
Representative	Town of Signal Mountain, Tennessee
Representative	City of Soddy-Daisy, Tennessee
Representative	Town of Walden, Tennessee
Representative	Catoosa County, Georgia
Representative	Dade County, Georgia
Representative	Walker County, Georgia
Representative	Georgia Advisory Committee
Representative	Trucking Concerns within the Metropolitan Study Area
Representative	Multimodal Advisory Committee
Representative	Bike Walk Chattanooga
Representative	Greenways/Paths
Administrator	Office of Planning, Georgia Department of Transportation
Administrator	Intermodal Programs, Georgia Department of Transportation
Region II Traffic Engineer	Tennessee Department of Transportation
Director	Planning Division, Tennessee Department of Transportation
Director	Rail, Waterway, Transit Division, Tennessee Department of Transportation
*Division Administrator	Tennessee Division, Federal Highway Administration
*Division Administrator	Georgia Division, Federal Highway Administration
*Region IV Administrator	<u>Region IV Office, Federal Transit Administration</u>
*Non-Voting Members	

ARTICLE III – DUTIES

1. The TCC is directly responsible to the Executive Board for daily administration of transportation planning, programming and implementation, relying on the TPO Coordinator to achieve coordination among technical staffs participating in the transportation planning process.
2. The TCC shall establish schedules and assign participating agencies to accomplish tasks in accordance with the approved Unified Planning Work Program and in accordance with the Executive Board policy and legislative requirements. With approval of the Executive Board, the TCC shall establish ad hoc sub-committees as deemed necessary. Sub-committees may have membership representing private agencies having transportation or transportation-related planning, programming and/or implementation responsibilities.
3. The TCC shall review progress on the development of transportation plans and programs and report status to the Executive Board as appropriate.

4. In accordance with 23 U.S.C. 134 – Metropolitan Transportation Planning, the TCC shall review and recommend transportation plans, programs, and implementation schedules resulting from the transportation planning process that:
 - a. support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
 - b. increase the safety of the transportation system for motorized and nonmotorized users;
 - c. increase the security of the transportation system for motorized and nonmotorized users;
 - d. increase the accessibility and mobility of people and for freight;
 - e. protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
 - f. enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
 - g. promote efficient system management and operation;
 - h. emphasize the preservation of the existing transportation system;
 - i. improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
 - j. enhance travel and tourism.
5. The TPO TCC shall review concerns regarding transportation needs expressed by citizens participating in the Public Participation Process for the Tennessee and Georgia portions of the Study Area.

ARTICLE IV – ORGANIZATION

1. Organization of the TCC shall consist of a Chairman, Vice Chairman, and Secretary. The Executive Director of the Chattanooga-Hamilton County Regional Planning Agency shall serve as permanent Chairman of the TCC.
2. The Vice Chairman shall be elected from the membership of the TCC by a majority vote.
3. The TPO Coordinator shall act as Chairman of the Technical Coordinating Committee (TCC) in the event that the Chairman and Vice Chairman are unable to serve as Chairman, shall have the privilege to fully carry out the duties of the TCC Chairman, and shall serve as the permanent Secretary to the TCC.

ARTICLE V – DUTIES OF THE CHAIRMAN AND VICE CHAIRMAN

1. The Chairman shall preside at all meetings of the TCC.
2. The Chairman shall authenticate, by his signature, all resolutions adopted by the TCC. The Chairman shall represent the TCC at Executive Board meetings, hearings, conferences, and other events as required.
3. The Chairman shall serve as Secretary to the Executive Board and be responsible for recording proceedings of each Executive Board meeting, for preparing resolutions adopted at the meeting, and for disseminating the proceedings and resolutions.

4. In the absence of the Chairman, the Vice Chairman shall perform the duties of said Chairman. In the absence of both the Chairman and Vice Chairman, the TPO Coordinator shall perform the duties of said Chairman.

ARTICLE VI – TRANSPORTATION PLANNING COORDINATOR

1. The TPO Coordinator shall serve as a permanent secretary to the TCC and be responsible for coordinating and scheduling all TCC meetings; for recording proceedings of each meeting; for preparing minutes and resolutions as adopted; and for disseminating the minutes and resolutions adopted at the meetings.
2. The TPO Coordinator shall serve as Chairman of all ad hoc sub-committees appointed by the Executive Board and TCC.
3. The TPO Coordinator shall coordinate all activities of the Chattanooga Urban Area Transportation Planning Process, and with assistance of technical staff and Consultants when appropriate, accomplish analyses and documentation; and perform responsibilities as assigned by the approved Unified Planning Work Program and/or assigned by the Executive Board and TCC.
4. The Deputy Director of the Chattanooga-Hamilton County Regional Planning Agency shall serve as the TPO Coordinator.

ARTICLE VII – MEETINGS

1. The TCC shall meet as required to achieve coordination in the transportation planning, programming, and implementation process.
2. Each TCC member shall designate an alternate representative to attend meetings in the event of the member's absence.
3. Those members present at the TCC meeting shall constitute a quorum. A simple majority of the members present and voting at the TCC meeting shall be required for passage of resolutions. Abstentions do not count as a vote.
4. The TCC may meet by telephonic, electronic, or other virtual means only when allowed by Executive Order of the Governor of the State of Tennessee or the Tennessee Open Meetings Act (TCA §8-44-101). However, these electronic meetings must be open to the public and are subject to the notice requirements outlined in the Public Participation Plan.

ARTICLE VIII – RULES OF ORDER

1. The TCC shall conduct business as prescribed in Robert's Rule of Order Revised unless prescribed otherwise by amendment to these By-laws.

ARTICLE IX – AMENDMENT TO BY-LAWS

1. These By-Laws may be amended by affirmative vote of the majority of voting members at a TCC meeting where a quorum is present.

2. A By-laws change shall be presented for consideration at any meeting of the TCC, with voting being deferred until a subsequent meeting.

City of Red Bank

Hollie Berry
Mayor

Martin Granum
City Manager

BOARD OF COMMISSIONERS MEETING

Agenda
December 7, 2021
6:00 p.m.

I. Call to Order – Mayor Hollie Berry

II. Roll Call – City Manager

Mayor Hollie Berry _____ Vice Mayor Stefanie Dalton _____, Commissioner Ruth Jeno _____,
Commissioner Ed LeCompte _____ Commissioner Pete Phillips _____

III. Invocation – Dottie Stewart, Lion's Gate Ministries

IV. Pledge of Allegiance –

V. Consideration of the Minutes for approval or correction:

- A. November 16, 2021 Agenda Work Session
- B. November 16, 2021 Commission Meeting

VI. Communication from the Mayor

VII. Commissioner's Report

- A. Vice Mayor Stefanie Dalton
- B. Commissioner Ruth Jeno
- C. Commissioner Ed LeCompte
- D. Commissioner Pete Phillips

VIII. City Manager Report

IX. PUBLIC HEARINGS

- 1) Reconvening of Special Exceptions Use Permit Application to allow for residential condominiums at 1109 Dayton Boulevard from November 16, 2021 meeting
- 2) Sign Variance Request at 1738 Dayton Blvd to allow for a variance from the required distance from right-of-way from ten (10) feet to five (5) feet

X. Unfinished Business

- A) RESOLUTION NO. 21-1443 A RESOLUTION OF THE CITY OF RED BANK, TENNESSEE PERMITTING A MULTIFAMILY DEVELOPMENT AT 1109 DAYTON BOULEVARD SUBJECT TO CERTAIN CONDITIONS

XI. New Business

- A) AGENDA ITEM NO. 21-863 ANNUAL FINANCIAL REPORT PRESENTATION BY JOHNSON, MURPHY AND WRIGHT
- B) AGENDA ITEM NO. 21-864 APPOINTMENTS TO THE BOARD OF ZONING APPEALS
- C) AGENDA ITEM NO. 21-865 RED BANK REPRESENTATION AT THE CHATTANOOGA-HAMILTON COUNTY / NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION AND THE TECHNICAL COORDINATING COMMITTEE
- D) RESOLUTION NO. 21-1455 RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, GRANTING A SIGN VARIANCE AT 1738 DAYTON BLVD

E) RESOLUTION NO. 21-1446 A RESOLUTION DECLARING CITY OWNED PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE SALE, TRADE OR DESTRUCTION THEREOF

F) RESOLUTION NO. 21-1447 A RESOLUTION OF THE CITY OF RED BANK FOR A TDOT URBAN TRANSPORTATION PLANNING PROGRAM GRANT

**XII. Citizen Comments from Red Bank Citizens on Items not on the Agenda
(3 minute limit)**

XIII. Adjournment

"Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission."

City of Red Bank

Hollie Berry
Mayor

Martin Granum
City Manager

COMMISSIONERS AGENDA WORK SESSION

Minutes
November 16, 2021
5:00 p.m.

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on November 16, 2021 at 5:08 p.m. at the Community Center located at 3653 Tom Weathers Drive. The date, time and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, Commissioner Ruth Jenó, Commissioner Ed LeCompte and Commissioner Pete Phillips. Also present were City Attorney Arnold Stulce, Jr., City Manager Martin Granum, Police Chief Dan Seymour, Public Works Director Greg Tate, Fire Chief Brent Sylar, Deputy Fire Chief Eddie Iles and City Recorder Tracey Perry and those listed on Exhibit A.

- I. Expired & Expiring Board of Zoning Appeals (BZA) terms
City Manager Granum advised that our records show that 2 of the 5 positions on the Board of Zoning Appeals have expired or will expire this month. Commissioners Jenó and LeCompte have made their selections, whom have accepted the positions, and the members will be appointed at the next regularly scheduled Commission Meeting.
- II. Former Red Bank Middle School Site: staff update and discussion of next step
City Manager Granum spoke on his information gathering effort concerning the former Red Bank Middle School Site, his plan to engage with the community and industry for feedback, and the next steps he intends to take in moving forward with the development of this property and its best use to improve the City of Red Bank. Much discussion. City Manager Granum expects to be ready for next steps early next year.
- III. Christmas Parade Update – Greg Tate
Public Works Director Tate stepped forward and gave a brief update on the progress of the plans for the Christmas Festival. As of last Friday, there are 11 vendors with many promises for more, 13 parade entries, and 2 local food trucks. Billboards are going up already. City Recorder Perry gave an update on insurance for the parade – the City is not requiring vendors/participants to provide insurance, but we are recommending it for the individual coverage.
- IV. Public Hearings – 1109 & 4104 Dayton Blvd RES NO. 21-1443 & 21-1444
Public Works Director Tate gave a brief intent of the Resolutions. Resolution 21-1443 is a Special Exceptions Permit Application to allow the developer to build condominiums and forgo the retail space requirement in a C-1 zone. Much discussion. Consensus of the Board was to go ahead with the Public Hearing, but table the Resolution for required amendments recommended by City Attorney Stulce. Resolution No. 21-1444 is a Special Exceptions Permit Application to allow a medical clinic to be built at 4104 Dayton Boulevard. Some discussion.

V. Any other business to discuss
NONE

The meeting was adjourned at 5:51 p.m.

Mayor Hollie Berry (Date)

City Recorder Tracey Perry (Date)

BOARD OF COMMISSIONERS MEETING

Minutes
November 16, 2021
6:00 p.m.

In the context of the currently existing COVID 19 virus pandemic, the City Commission of the City of Red Bank, Tennessee met, in regular and duly advertised session, at the Red Bank Community Center. Notice of the meeting and instructions for virtually joining / monitoring same was duly advertised in the Chattanooga Times Free Press and by posting on the city's website and Facebook page and by posting written notice of same on the front door of City Hall.

- I. **Call to Order** – Mayor Hollie Berry called the meeting to order at 6:06 p.m.
- II. **Roll Call** – City Recorder Tracey Perry called the roll. Mayor Berry, Vice Mayor Stefanie Dalton, Commissioner Ruth Jenó, Commissioner Ed LeCompte, and Commissioner Pete Phillips were present. Also present was City Attorney Arnold Stulce, Jr.; City Manager Martin Granum; Police Chief Dan Seymour; Fire Chief Brent Sylar; Deputy Fire Chief Eddie Iles; Public Works Director Greg Tate; City Recorder Tracey Perry and those listed on Exhibit A.
- III. **Invocation** – Mayor Berry led a moment of silence
- IV. **Pledge of Allegiance** – City Manager Granum
- V. **Consideration of the Minutes for approval or correction:**
 - A. **November 16, 2021 Agenda Work Session**

Commissioner Jenó made a motion to approve as written, seconded by Commissioner LeCompte. Motion carried with all Commissioners voting “yes”.
 - B. **November 16, 2021 Commission Meeting**

Vice Mayor Dalton made a motion to approve with one change, seconded by Commissioner Jenó. Motion carried with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
 - Happy Thanksgiving to all.
 - The next Red Bank Food Pantry will be Thursday, November 18th from 4:30- 6:00 PM at the Red Bank United Methodist Church.
 - The Red Bank Christmas Parade will be December 3 at 6 PM. We have 11 vendors and 13 parade participants signed up so far.
 - Thanks to the Red Bank businesses that participated in the “Dashing Down the Boulevard” Event on November 4.
 - There was volunteer clean-up at 3715 Dayton Boulevard on December 6. Thanks to the “Save Red Bank Central Park” group.
 - Safe travels back to Oregon and Mexico to City Manager Granum over the next 2 weeks.
- VII. **Commissioner’s Report**
 - A. **Vice Mayor Stefanie Dalton**
 - Thanks for being here.
 - Support Red Bank local businesses for your holiday meals this year.
 - Mr. Burrito is now open at 2601 Dayton Blvd from 11AM to 10 PM seven days a week.
 - Red Bank Refill will host a pop up at Bela Co. this Saturday from 10 AM to 2 PM.

- Red Bank Maker's Market will be this Saturday from 11 AM – 4 PM at the new Mojo Burrito location.
- Dirty Jane's will be having their Holiday Open House this Saturday.
- America's Gardens is partnering with the Northside Neighborhood House to host a Coat & Blanket Drive now – December 10. They will accept new and gently used coats and blankets.
- Sweat Club Gym is collecting toys for the Forgotten Child Fund. We will also have boxes at the Red Bank Christmas Parade. They are accepting new, unwrapped toys.
- The Red Bank Signal Mountain Council is having an Elf on the Shelf Small Business Event that will run from November 27, Small Business Saturday, through December 24. Each business will be offering perks for participation in the event.
- Red Bank Elementary is having an Outdoor Family Day on November 18 from 4:30 – 6:00 PM.
- Alpine Crest Elementary's Scholastic Book Fair ends this Friday.
- Red Bank Middle School is asking the citizens for more support at their sporting events.

B. Commissioner Ruth Jeno

- Welcome everyone and safe holidays.
- Encourages everyone to go to the Lion's Club to purchase nuts.
- A special Christmas event is coming. It will be sponsored by EXP Realty and Edward Jones Investments. It will be at the Red Bank Lion's Club. Announcement to come later.

C. Commissioner Ed LeCompte

- Thanks everyone for coming this evening.
- Also encouraged citizens to go to the Lion's Club to purchase nuts.
- Hopes everyone has a safe holiday season.
- Looking forward to the Christmas Parade.

D. Commissioner Pete Phillips

Thanks to everyone for coming.

- Thanks to the City staff for the hard work keeping the City together.
- Excited about new businesses coming into Red Bank.
- Spoke on the Christmas Parade and the donations from the citizens.

VIII. City Manager Report

- The next City Commission meeting will be back at the Commission Chambers at 3117 Dayton Boulevard.
- He will be out of the office for a few weeks. The appointed single point of contact for him will be City Recorder Tracey Perry.
- Concurred with all the comments about the Lion's Club nut sales.

IX. PUBLIC HEARINGS

1) A Special Exceptions Permit Application to allow for residential condominiums at 1109 Dayton Boulevard

Mayor Berry advised that after discussion in the earlier Work Session, the Public hearing will proceed and be suspended and Resolution No. 21-1443 will be tabled until the next regularly scheduled meeting on December 7. Citizen Laurie Dworak, 225 P'Poole Ave spoke on the number of units that would be involved, the height of the building, traffic management and how much involvement the City could have in the Home Owners Association. Lori Kyle, 3406 Redding Rd spoke on "dead retail space" and "green space". Applicant Mike Price was present and spoke on the design considerations of this development. Developer Brian Clarke was also present to answer questions. Jamie Nelson, 12 Holiday Ln spoke on the traffic in the proposed area and the negative impact she feels putting this development in this location will present and her concern that the development will switch to rentals. City Manager Granum and Public Works Director Tate spoke on a grant the City is pursuing that could address the potential traffic issues expressed tonight. Lori Kyle, 3406 Redding Rd spoke on the traffic difficulty she has experienced in that area. Anne Wheeler, 427 Antelope Trail inquired on the City requiring that the property never be used as rental property. Joshua Schwiger, representing the

businesses in Red Bank, spoke on good faith with the developers. Mayor Berry suspended this hearing until the next regularly scheduled meeting.

2) Special Exceptions Permit Application to allow for a medical clinic at 4104 Dayton Boulevard

Mayor Berry read the intent of the application. Applicant Ken Dunaway was present to answer any questions. The proposed clinic is Fast Pace Urgent Care. Some discussion. Citizen Lori Kyle, 3406 Redding Rd spoke in favor of allowing this particular clinic come into Red Bank. Jamie Nelson, 12 Holiday Ln inquired on the availability of the plans for this development. She was referred to the Planning Commission. No further comments.

X. Unfinished Business

NONE

XI. New Business

A) RESOLUTION NO. 21-1443 A RESOLUTION OF THE CITY OF RED BANK, TENNESSEE PERMITTING A MULTIFAMILY DEVELOPMENT AT 1109 DAYTON BOULEVARD SUBJECT TO CERTAIN CONDITIONS

Mayor Berry called the matter for action. Vice Mayor Dalton made a motion to table this Resolution as discussed in the earlier Work Session meeting, seconded by Commissioner LeCompte. No discussion. This motion to table passed with all Commissioners voting "yes".

B) RESOLUTION NO. 21-1444 A RESOLUTION OF THE CITY OF RED BANK, TENNESSEE AUTHORIZING THE ISSUANCE OF A SPECIAL EXCEPTIONS PERMIT TO JMB Investment Company LLC, 4104 DAYTON BOULEVARD

Mayor Berry called the matter for action and stated the intent of the Resolution i.e. to allow for a medical clinic at 4104 Dayton Blvd. Commissioner Jenó made a motion to approve, seconded by Commissioner Phillips. Resolution No. 21-1444 was approved with all Commissioners voting "yes".

XII. Citizen Comments from Red Bank Citizens on Items not on the Agenda

(3 minute limit)

Lori Kyle, 3406 Redding Rd – Spoke on the City's Christmas decorations and offered ideas for the use of the former Middle School site, as proposed by the "Save Red Bank Central Park" group.

Anne Wheeler, 427 Antelope Tr – Inquired on the status of the "Save Red Bank Central Park" group and the naming of the former Middle School site.

Jamie Harvey, 2409 Ashmore Ave – Spoke on compromise and ideas for any Red Bank property.

Wade Cook, 2619 Berkley Dr – Inquired on the status of the Blue Cross Blue Shield Healthy Places Grant and the proposed Pickle Ball Courts.

Phillip Brockwell, 414 Marlow Dr – Spoke in favor of moving forward with developing the former Middle School site.

Jamie Nelson, 12 Holiday Ln – Spoke in favor of green spaces and citizen engagement concerning the former Middle School site.

Phillip Brockwell – Inquired on the last time a community meeting was held to gather citizen input on the former Middle School site.

Davis Guedron, 4810 Stagg Rd – Spoke on lot sizes, growing number of housing developments and the rising cost of properties in Red Bank.

XIII. Adjournment

A motion to adjourn was made by Commissioner Jenó, seconded by Vice Mayor Dalton. Motion carried with all Commissioners voting "yes". The meeting was adjourned at 7:25 p.m.

Mayor Hollie Berry

Date

City Recorder Tracey Perry

Date

RESOLUTION NO. 21-1443

A RESOLUTION OF THE CITY OF RED BANK, TENNESSEE PERMITTING A MULTIFAMILY HOUSING DEVELOPERMENT, LIMITED TO CONDOMINIUM USE, AT 1109 DAYTON BOULEVARD, SUBJECT TO CONDITIONS

WHEREAS, Method Architecture has submitted an application for a Special Use Permit to allow a 42-unit residential condominium development at 1109 Dayton Boulevard that, as proposed would not include any commercial components,

WHEREAS, 1109 Dayton Boulevard is within the C-1 Commercial Zone,

WHEREAS, Section 14.402.02 Part (Q) of the Red Bank Zoning Ordinance permits residential uses when part of a mixed-use commercial development with only offices and/or commercial uses on the ground floor,

WHEREAS, Section 14-402.02 Part (U) permits “any use similar in character and impact as the above uses. Final interpretation, if necessary shall be by the Red Bank City Commission upon recommendation of the Planning Commission.”

WHEREAS, the planning commission provided an opportunity to submit comments in favor of or against the proposed limited condominium use development at an advertised public meeting held in conjunction with its regular meeting on October 21, 2021; and

WHEREAS, the planning commission recommended approval of the proposed limited usage of the property as a condominium development subject to conditions, and the issuance of a special use permit therefore, subject to certain conditions; and

WHEREAS, the City Commission has thoroughly reviewed the application and use proposed by Method Architecture i.e., use as a residential condominium development and is of the opinion the issuance of a special use permit allowing for the construction of a 42-unit residential condominium building without a commercial component will, subject to the stated conditions, not have a negative effect on the surrounding area and meets the requirements and intent of the Red Bank Zoning Ordinance Section 14.402.02 (U).

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee as follows:

SECTION 1. The use of the property at 1109 Dayton Boulevard as a 42-unit residential condominium development with no commercial component is permissible under Section 14-402.02 Part (U) provided the development meets the conditions listed in Section 2 of this Resolution.

SECTION 2. Design, review, approval and issuance of building permits for the proposed 42-unit residential condominium development at 1109 Dayton Boulevard shall be subject to the following conditions:

1. No building permit shall be issued unless and except upon the underlying real property be first subjected to the imposition of a Horizontal Property Regime Declaration pursuant to Tennessee Code Annotated §§ 66-27-101 et seq. and recorded in the Register's Office of Hamilton County, Tennessee, the form and content of which is subject to the approval of the Red Bank Planning Commission.

2. Parking shall be provided at the rate of 1.25 spaces per single bedroom unit and 1.75 spaces per two-bedroom unit.

3. A traffic impact study shall be conducted and submitted to the City of Red Bank for further review as part of the design review process as a pre-condition to the issuance of any building permit(s).

4. No other residential usage shall be allowed or occur hereafter except as hereinabove specifically set forth, i.e. residential condominiums.

5. If any other residential usage shall occur hereafter, other than as above provided, without a formal zoning re-classification of the property by the City of Red Bank, this special use permit shall *ipso facto* be of no further force and effect and shall be null and void and the zoning shall thereby automatically be once again and immediately be restricted to permitted C-1 commercial zone uses.

SECTION 3. This Resolution constitutes the issuance of a Special Use Permit for the purposes of and subject to the conditions hereinabove stated.

SECTION 4. Failure of the Owner/Applicant to sign in the blank herein below provided, Accepting, Acknowledging and Agreeing to the conditions herein provided, within Forty-Five (45) days of the date hereof, shall result in this Resolution and Special Use Permit thereby becoming automatically null and void and no further effect.

Resolved this the 7th day of December, 2021.

Approved by a vote of _____ Ayes and _____ Nays at the regular meeting of the Red Bank City Commission December _____, 2021.

Mayor Hollie Berry (date)

ATTEST: City Recorder Tracey Perry (date)

AGREED AND ACCEPTED AS TO CONDITIONS:

Owner/Applicant (Date)

City of Red Bank
Application for a Special ~~Exceptions~~ Permitted USE

Date 9/15/21 Application Fee Paid \$100.00 Receipt # _____

Name and Address of Applicant

Name (Print) METHOD ARCHITECTURE, BRIAN CLARKE
Street (Print) 2140 ROSSVILLE AVENUE
City and State (Print) CHATTANOOGA, TN 37408
Telephone Number 423-580-5246

Location of Property Relating to the Special ~~Exceptions~~ Permitted USE

Street 1109 DAYTON BLVD.
City and State RED BANK, TN 37405
Parcel Number LOT 1A
Subdivision Name NATCHEZ SUBDIVISION (PLAT BOOK 116, PAGE 67)

Current Zoning: _____ Residential C-1 Commercial _____ Other _____

*Applicant must attach a site plan drawn to scale of 1"x100.' This shall be submitted with each request for special permits. The proposed structure, ingress and egress, parking, landscaping, signage, must be shown and other material as may be deemed necessary by the City Manager or his/her designee.

Do you understand the present zoning requirements relating to your request?

☒ Yes _____ No

What is your request? Please explain your request and why you are requesting it.

REQUEST APPROVAL TO CONSTRUCT 4-STORY CONDO BUILDING WITHOUT RETAIL ON FIRST FLOOR PER 402.01 (U) - USE SIMILAR IN CHARACTER - DUE TO MARKET CONDITIONS DEMAND FOR RESIDENTIAL PROPERTIES ALLOWING WORK FROM HOME.

Is the reason for your request due to exceptional narrowness, shallowness, shape, topography or other extraordinary and exceptional situation on such property? ☒ Yes _____ No

If yes, please describe the exceptional condition: SITE IS ISOLATED FROM OTHER BUSINESSES THAT ENCOURAGE PEDESTRIAN TRAFFIC.

Would the approval of the special ~~exception~~ PERMITTED USE ^A permit impair the intent and purpose of the zoning ordinance?
_____ Yes ☒ No

Page 2 Special Exceptions Permit

Would the proposed use create difficulties or undue hardships to the particular land or building or adjacent properties? ☐ Yes ☒ No

Please explain: USE WILL PROMOTE QUALITY RESIDENTIAL DEVELOPMENT
THAT WILL BENEFIT NEIGHBORING BUSINESSES.

Are there reasonable alternatives available to you? ☐ Yes ☒ No

Please explain: SITE PROHIBITS MIXED-USE COMMERCIAL DEVELOPMENT
THAT WOULD BE SUPPORTED.

Would an approved special ^{PERMITTED USE} exception relate only to your property and not to other like properties in the City? ☒ Yes ☐ No

Does your request involve the addition to or extension of an existing building or structure?
☐ Yes ☒ No

If yes, would it be any less conforming than the existing structure?

Please explain: N/A

If yes, would the addition / extension be in conflict with the character of the area in which the property is located?

Please explain: N/A

"I certify that the information provided for this variance application is true and correct to the best of my knowledge."

Signature: Brian Clarke **BRIAN CLARKE**

WE UNDERSTAND THIS DEVELOPMENT
MUST MEET THE INTENT OF THE
REDBANK DESIGN REVIEW STANDARDS.

DO NOT WRITE BELOW THIS LINE

Board Finding for: Approval ☐ Disapproval ☐

Date of Finding: _____

Secretary: _____

GENERAL NOTES:

1. ALL UTILITY LOCATIONS TO BE FIELD VERIFIED BY PROPER AGENCIES BEFORE BEGINNING CONSTRUCTION. UNDERGROUND UTILITIES ARE NOT FIELD LOCATED NOR ARE ALL PURPORTED TO BE SHOWN. INFORMATION SHOWN SHOULD BE CONSIDERED APPROXIMATE. CONTRACTOR TO CONTACT ALL UTILITY COMPANIES TO HAVE UTILITIES FIELD LOCATED BEFORE EXCAVATION OR DEMOLITION WORK BEGINS.
2. ALL WORK AND MATERIALS SHALL COMPLY WITH CITY OF RED BANK REGULATIONS AND CODES OF O.S.H.A. STANDARDS.
3. CONTRACTOR SHALL OBTAIN ALL PERMITS BEFORE CONSTRUCTION BEGINS. NECESSARY AND SUFFICIENT BARRICADES, LIGHTS, SIGNS AND OTHER TRAFFIC CONTROL MEASURES AS MAY BE NECESSARY FOR THE PROTECTION AND SAFETY OF THE PUBLIC SHALL BE PROVIDED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.
4. THE LOCATIONS OF EXISTING UNDERGROUND AND OVERHEAD UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR MAP ENGINEERS, LLC. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UNDERGROUND AND OVERHEAD UTILITIES BEFORE COMMENCING WORK AND AGREE TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTORS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND AND OVERHEAD UTILITIES.
5. ALL DIMENSIONS SHOWN ARE TO FACE OF CURB UNLESS NOTED OTHERWISE.
6. FOR EXACT BUILDING DIMENSIONS SEE ARCHITECTURAL PLANS.
7. CONTRACTOR SHALL VERIFY ALL DIMENSIONS BEFORE BEGINNING CONSTRUCTION.
8. BOUNDARY & TOPOGRAPHICAL SURVEY BY CLEMENS SURVEYING DATED: 03/01/21.
9. EROSION CONTROL MEASURES ARE TO BE MAINTAINED DURING ALL PHASES OF CONSTRUCTION.
10. THIS PROPERTY DOES NOT LIE IN 100 YEAR FLOOD BOUNDARY PER THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD MAPS OF HAMILTON COUNTY, TN. COMMUNITY PANEL NUMBERS 47060-03050 (FEBRUARY 3, 2016) AND 47110-03080 (JANUARY 18, 2008).
11. THE CONTRACTOR SHALL REFER TO THE PLUMBING/MECHANICAL PLANS FOR LOCATION AND SIZE OF ROOF DRAINAGE, GAS ELECTRICAL, SANITARY SEWER AND WATER SYSTEM SERVICE LINE CONNECTIONS. MOST SERVICE CONNECTIONS BEGIN 5' FROM BUILDING FACE.
12. A MINIMUM CLEARANCE OF TWO FEET SHALL BE MAINTAINED BETWEEN THE FACE OF CURB AND ANY PART OF A TRAFFIC SIGNAL OR LIGHT POLE.
13. THE CONTRACTOR SHALL COORDINATE INSTALLATION OF ALL SIGNS, PAVEMENT MARKINGS, AND OTHER TRAFFIC CONTROL DEVICES WITH OTHER CONTRACTORS ON SIGN OR LIGHT POLE.
14. THE CONTRACTOR SHALL SAW-CUT TO PROVIDE SMOOTH TRANSITIONS AT TIE-INS TO EXISTING EDGES OF PAVEMENT.
15. JOINTS OR SCORE MARKS ARE TO BE SHARP AND CLEAN WITHOUT SHOWING EDGES OF JOINT TOOL.
16. THE CONTRACTOR SHALL SAW-CUT TIE-INS AT EXISTING CURBS AS NECESSARY TO ENSURE SMOOTH TRANSITIONS. THE CONTRACTOR SHALL SAW-CUT AND TRANSITION TO MEET EXISTING PAVEMENT AS NECESSARY AND AS DIRECTED BY THE INSPECTOR TO ENSURE POSITIVE DRAINAGE (TYPICAL AT ALL INTERSECTIONS).
17. THE CONTRACTOR SHALL COMPLY WITH ALL PERTINENT PROVISIONS OF THE "MANUAL OF ACCIDENT PREVENTION IN CONSTRUCTION" ISSUED BY AGC OF AMERICA, INC. AND THE SAFETY AND HEALTH REGULATIONS FOR CONSTRUCTION ISSUED BY THE U.S. DEPARTMENT OF LABOR.
18. DIMENSIONS ON BUILDINGS ARE FOR GRADING PURPOSES ONLY AND ARE NOT TO BE USED TO LAYOUT FOOTINGS. REFER TO THE STRUCTURAL DRAWINGS FOR FOUNDATION INFORMATION.
19. NO WORK SHALL OCCUR OFFSITE ON PROPERTY OWNED BY OTHERS WITHOUT OWNER OR CONTRACTOR OBTAINING WRITTEN PERMISSION TO DO SO.
20. UTILITY COMPANY, INFORMATION:
ELECTRICAL: MARK WESSON @ ELECTRIC POWER BOARD (423) 648-3233
GAS: ANNA PAPA @ CHATTANOOGA GAS CO. (423) 490-4315
SANITARY SEWER: HAMILTON COUNTY WWTW (423) 209-7850
TELEPHONE: TIM MANLY @ AT&T SOUTHEAST (423) 752-9181
CABLE: TOM BAILEY @ COMCAST (423) 855-3900
WATER: TYLER CROSS @ TN. AMERICAN WATER CO. (423) 771-4704

SITE ANALYSIS

ADDRESS: 1109 DAYTON BLVD.
TAX MAP ID: 126N 8 00A.74
SITE ZONED: C-1
ACREAGE: 1.364 ACRES
PLAT BOOK/ PAGE NUMBER: 116/67
TOTAL 1-BEDROOM CONDO UNITS: 12 UNITS
TOTAL 2-BEDROOM CONDO UNITS: 30 UNITS
TOTAL NUMBER OF CONDO UNITS: 42 UNITS
TOTAL PROPOSED REGULAR ONSITE PARKING SPACES: 65 SPACES
TOTAL PROPOSED HANDICAP ONSITE PARKING SPACES: 3 SPACES
TOTAL PROPOSED ONSITE PARKING SPACES: 68 SPACES
TOTAL PROPOSED ON-STREET PARKING SPACES: 8 SPACES

NOTE: EXISTING 13 PARKING SPACES FOR STORAGE FACILITY NOT INCLUDED IN PARKING SPACES AVAILABLE FOR USE BY PROPOSED CONDO UNITS.

PARKING COMPARISON CALCULATIONS

PARKING REQUIREMENTS FOR NON-RETAIL USE IN C-1 ZONE:
(3+ STORES = 4 SPACES PER 1,000 SF OF GLFA)
APPROX. PROPOSED GLFA: 33,408± SF
PARKING SPACES REQUIRED: 134 SPACES
TYPICAL PARKING REQUIREMENTS FOR CONDOS & APARTMENTS IN OTHER RESIDENTIAL ZONES IN CITY OF RED BANK:
(1.25 SPACES PER 1-BR UNIT & 1.75 SPACES PER 2-BR UNIT)
PROPOSED 1-BR UNITS: 12 UNITS = 15 SPACES
PROPOSED 2-BR UNITS: 30 UNITS = 53 SPACES
TOTAL PARKING SPACES REQUIRED: 68 SPACES

Vicinity Map

NOT TO SCALE



REVISIONS
1. 03/21/21
2. 03/21/21
3. 03/21/21
4. 03/21/21
5. 03/21/21

MAP ENGINEERS L.L.C.
CELEBRATING 25 YEARS
2000 Parkway Drive
Chattanooga, TN 37412
TEL: (423) 885-8554
FAX: (423) 885-8170

DAYTON BOULEVARD CONDOS
FOR
THE BACON GROUP / COTTAGE PARTNERS
84 ALTETANN
NASHVILLE, TN 37215

SITE PLAN

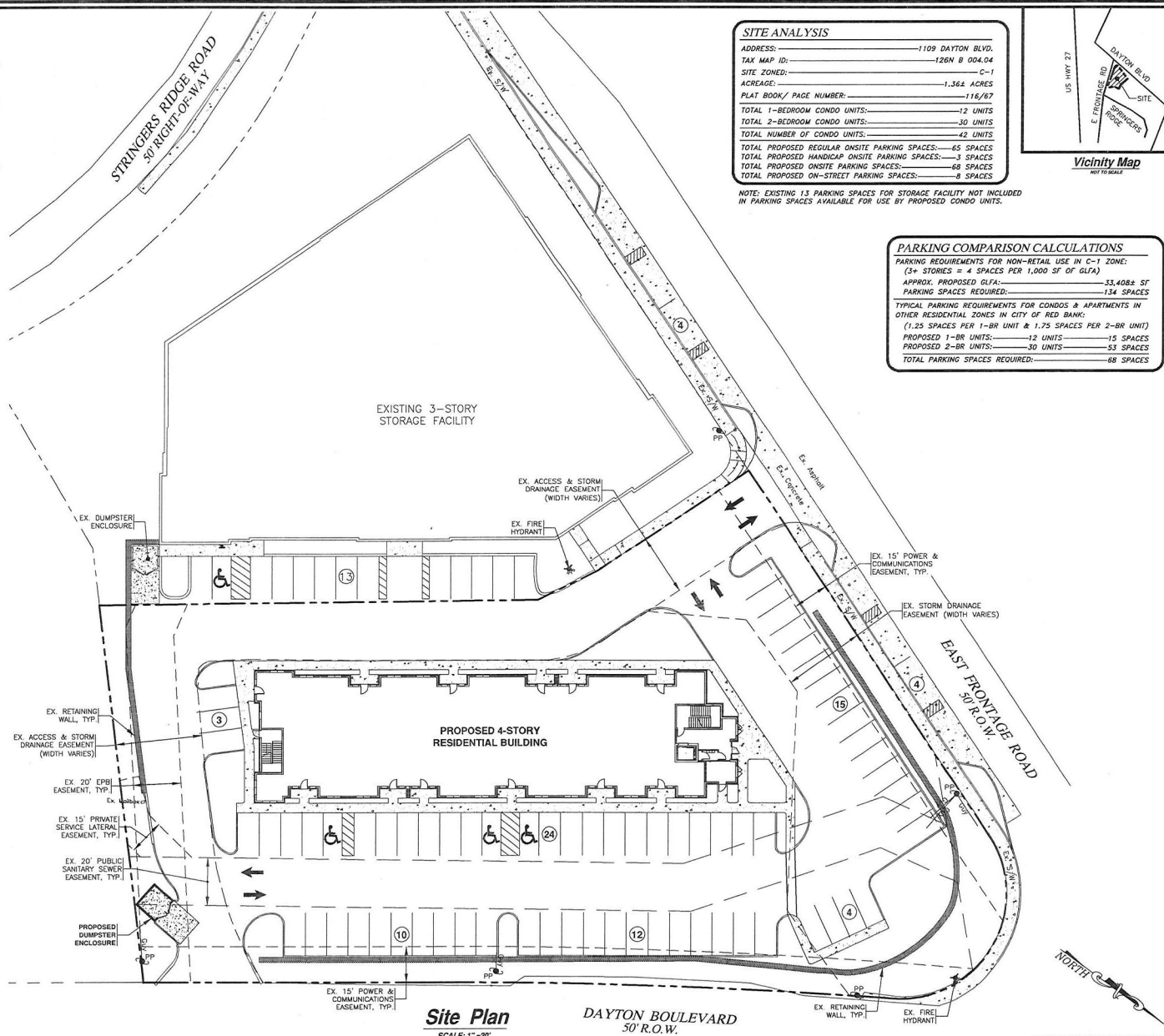
REVISIONS

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2	
3	
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FILE: 20175_DRAWINGSET.DWG

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DATE: 9/21/21
DRAWN BY: SBT
CHECKED BY: MAP
PROJ. NUMBER: 20-179
SHEET NUMBER: C-1



Site Plan

SCALE: 1"=20'

DAYTON BOULEVARD
50' R.O.W.

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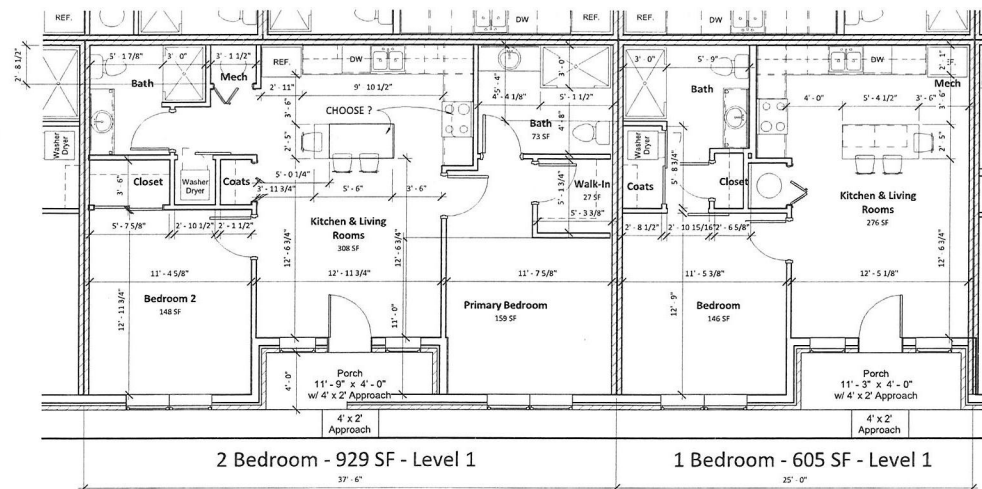


Know what's below.
Call before you dig.

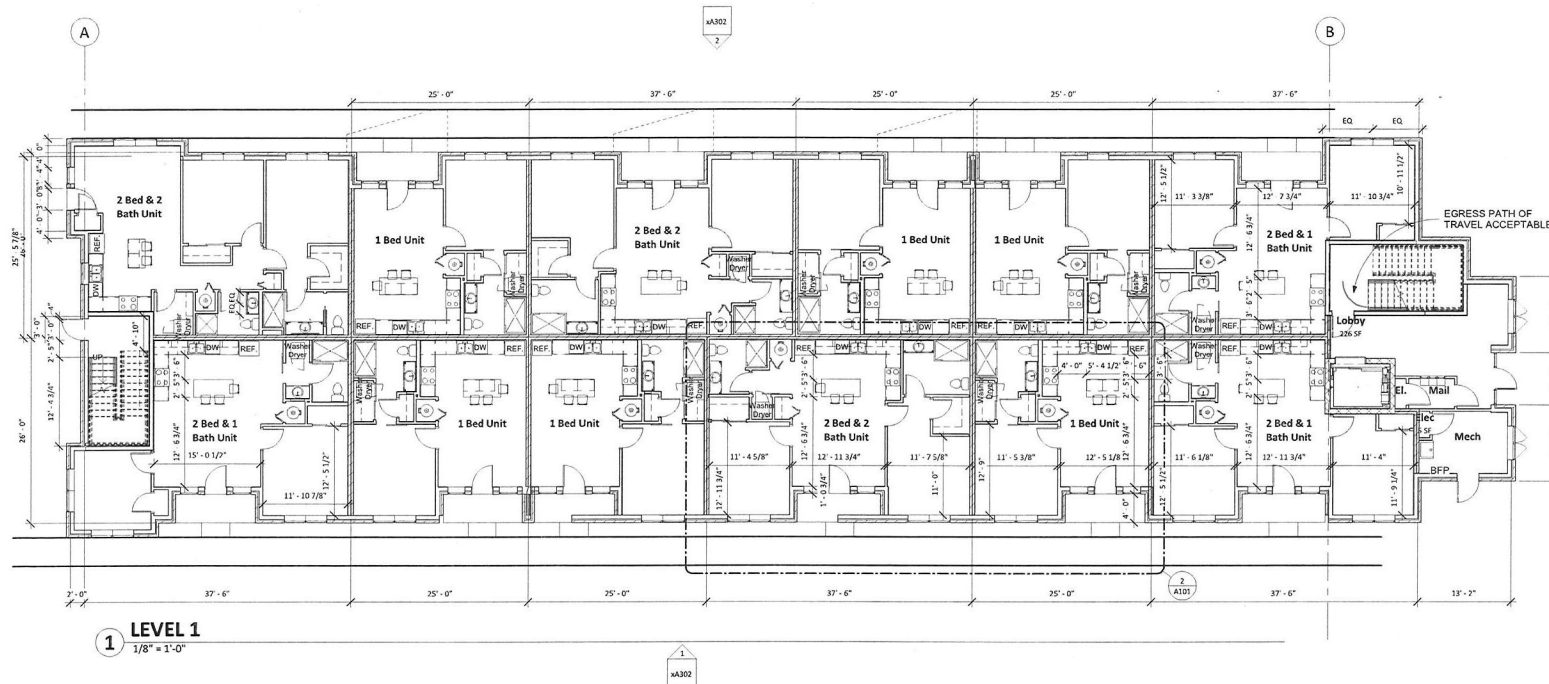
NOT FOR CONSTRUCTION

DAYTON BOULEVARD CONDOS

Dayton Boulevard, Red Bank,
TN



2 LEVEL 1 - Prototypical Units
1/4" = 1'-0"



1 LEVEL 1
1/8" = 1'-0"



LEVEL 1 FLOOR PLAN

Project Number 21109
Date August 21, 2021
Drawn By BC
Checked By TB

A101

Scale As indicated



METHOD
ARCHITECTURE

2140 Rossville Ave.
Chattanooga TN 37408
423 757 9466 v 423 757 9496 f
www.method-architecture.com

NOT FOR CONSTRUCTION

DAYTON BOULEVARD CONDOS

Dayton Boulevard, Red Bank,
TN

No.	Description	Date

LEVEL 2 FLOOR PLAN

Project Number 21109
Date August 21, 2021
Drawn By BC
Checked By

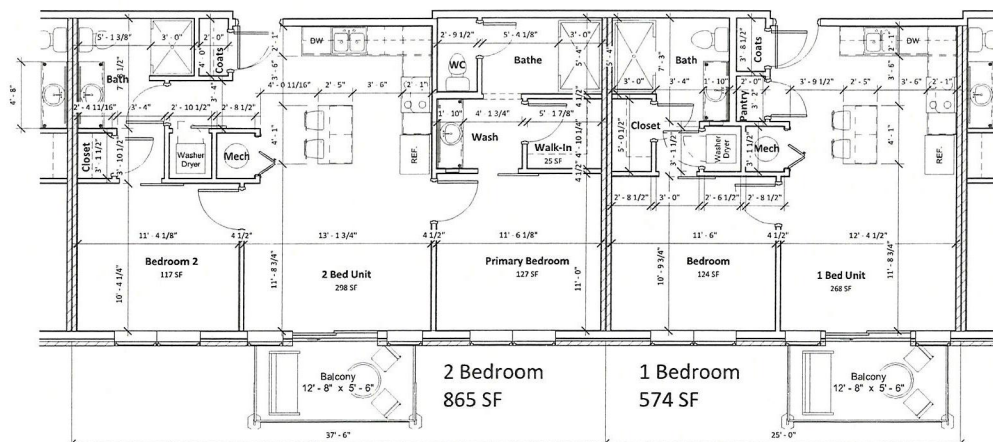
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Scale As indicated

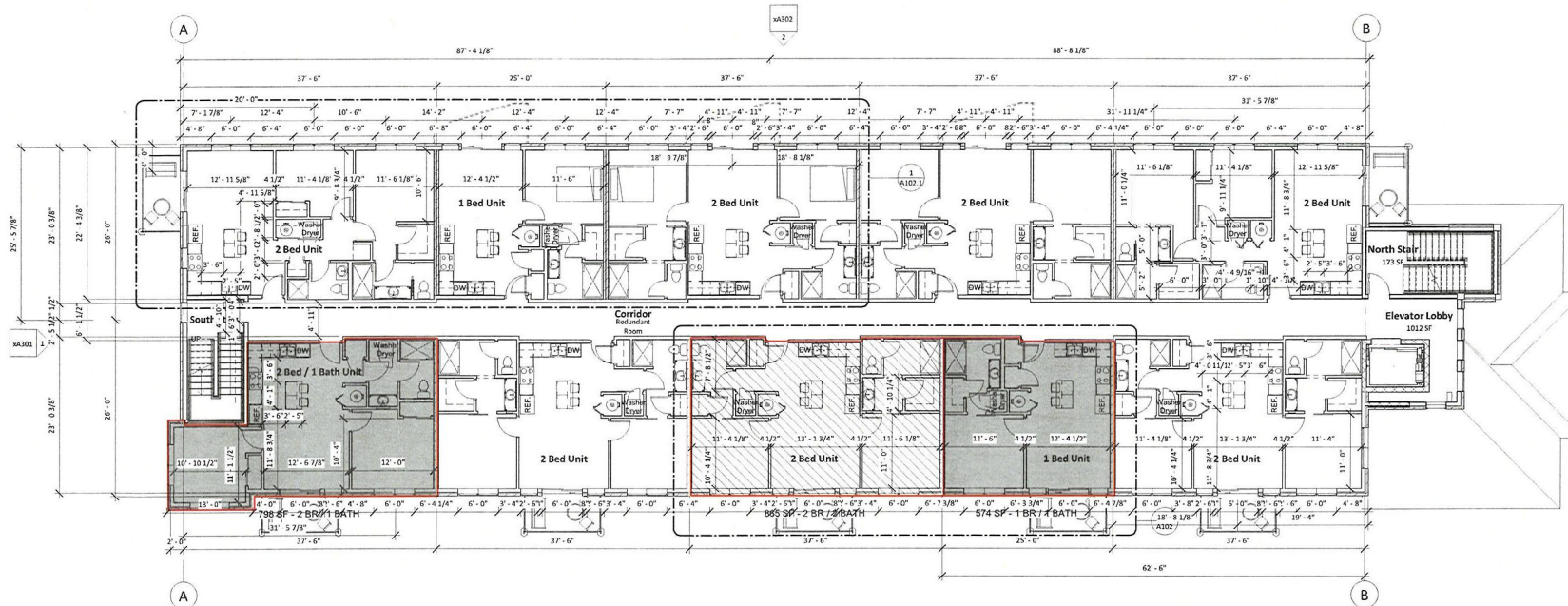


PLAN NORTH

9/28/2021 11:25:03 AM © COPYRIGHT METHOD Architecture, LLC



LEVEL 2 - Prototypical Units
1/4" = 1'-0"



LEVEL 2
1/8" = 1'-0"

NOT FOR CONSTRUCTION

DAYTON BOULEVARD CONDOS

Dayton Boulevard, Red Bank,
TN

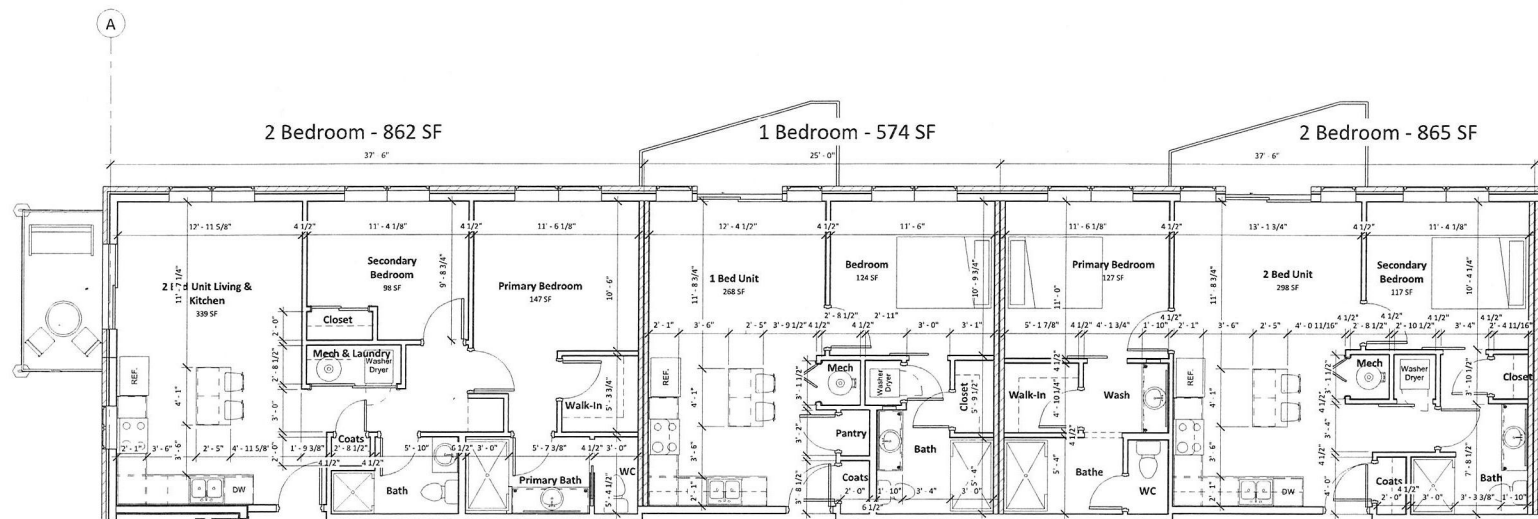
No.	Description	Date

LEVEL 2 TYPICAL
UNITS

Project Number 21109
Date August 21, 2021
Author
Checked by Checker

A102.1

Scale 1/4" = 1'-0"



1 LEVEL 2 - TYPICAL UNITS
1/4" = 1'-0"

NOT FOR CONSTRUCTION

DAYTON BOULEVARD CONDOS

Dayton Boulevard, Red Bank,
TN

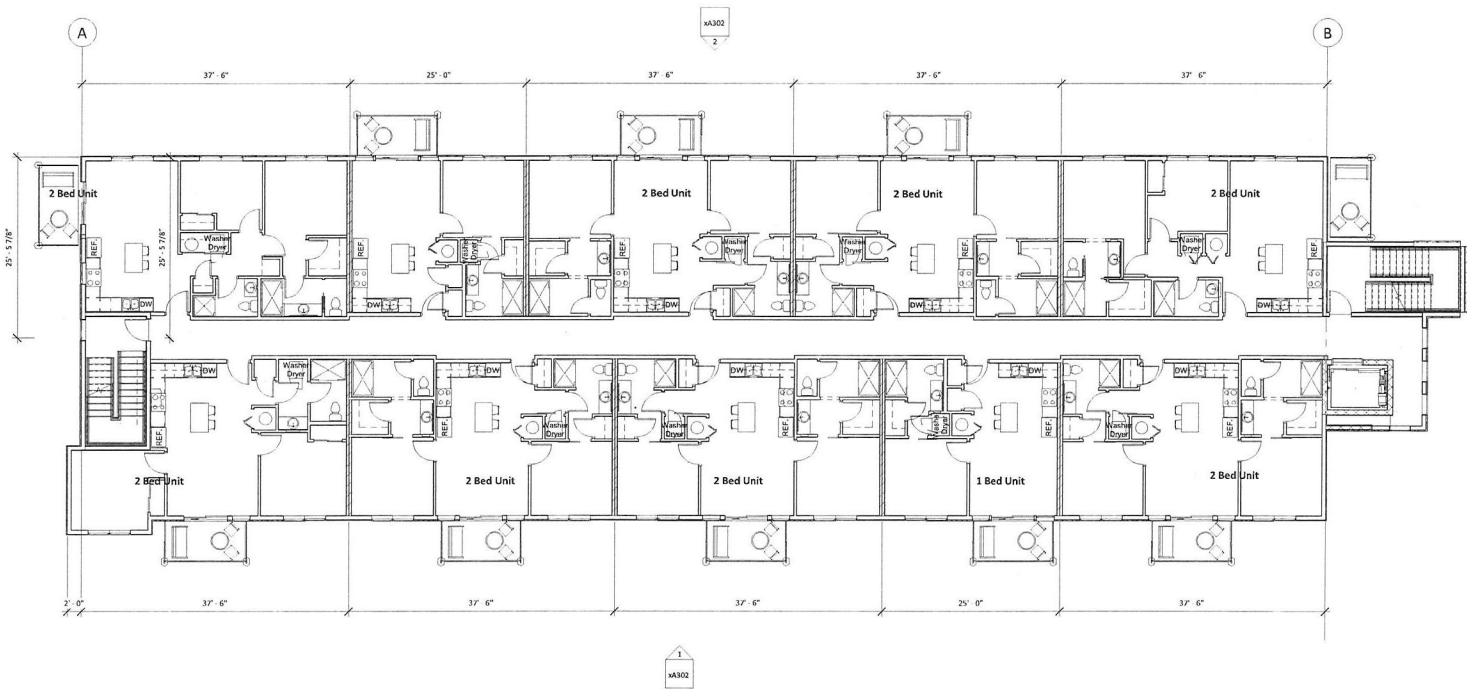
No.	Description	Date

FLOOR PLAN 3

Project Number	21109
Date	August 21, 2021
Drawn By	Author
Checked By	Checker

A103

Scale 1/8" = 1'-0"



1 LEVEL 3
1/8" = 1'-0"

NOT FOR CONSTRUCTION

DAYTON BOULEVARD CONDOS

Dayton Boulevard, Red Bank,
TN

No.	Description	Date
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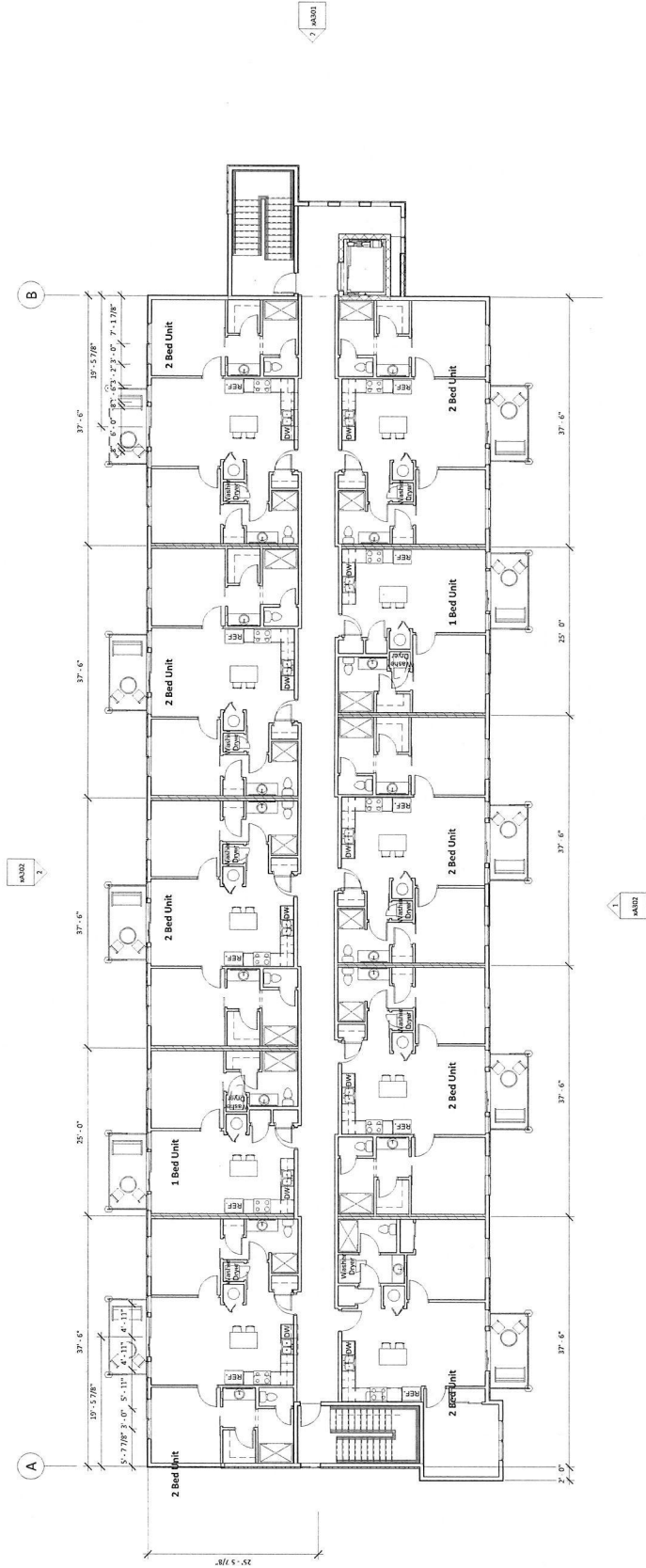
FLOOR PLAN 4

Project Number	21109
Date	August 21, 2021
Drawn By	Author
Checked By	Checker

A104

Scale $1/8^m = 1 \cdot 0^m$

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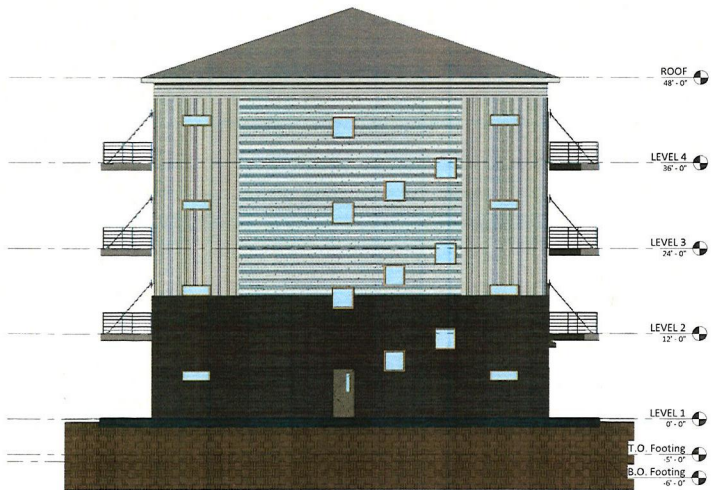
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LEVEL 4
1/8" = 1'-0"

T $1/8'' = 1'-0''$

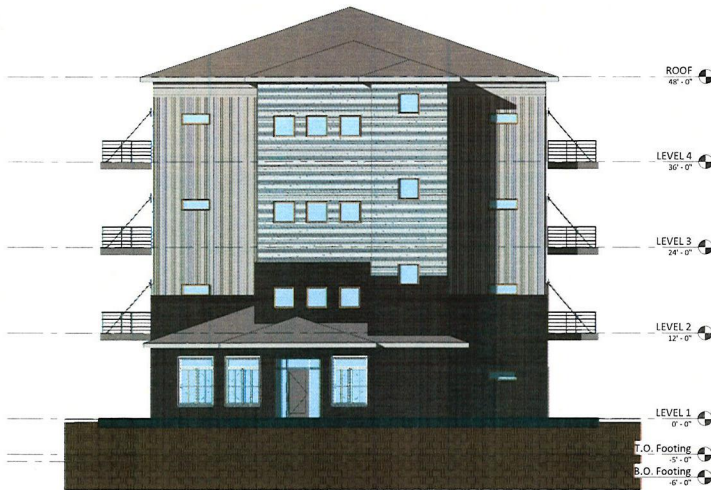


PLAN NORTH

PLAN NORTH



1 SOUTH ELEVATION
1/8" = 1'-0"



2 NORTH ELEVATION
1/8" = 1'-0"



3 NORTHEAST PERSPECTIVE



4 SOUTHEAST PERSPECTIVE



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ARCHITECTURE

2140 Rossville Ave.
Chattanooga TN 37408
423 757 9466 v 423 757 9496 f
www.method-architecture.com

NOT FOR CONSTRUCTION

DAYTON BOULEVARD CONDOS

Dayton Boulevard, Red Bank,
TN

No	Description	Date

ELEVATIONS

Project Number	21109
Date	April 14, 2021
Drawn By	Author
Checked By	Checker

A301

Scale 1/8" = 1'-0"

NOT FOR CONSTRUCTION

DAYTON BOULEVARD CONDOS

Dayton Boulevard, Red Bank,
TN

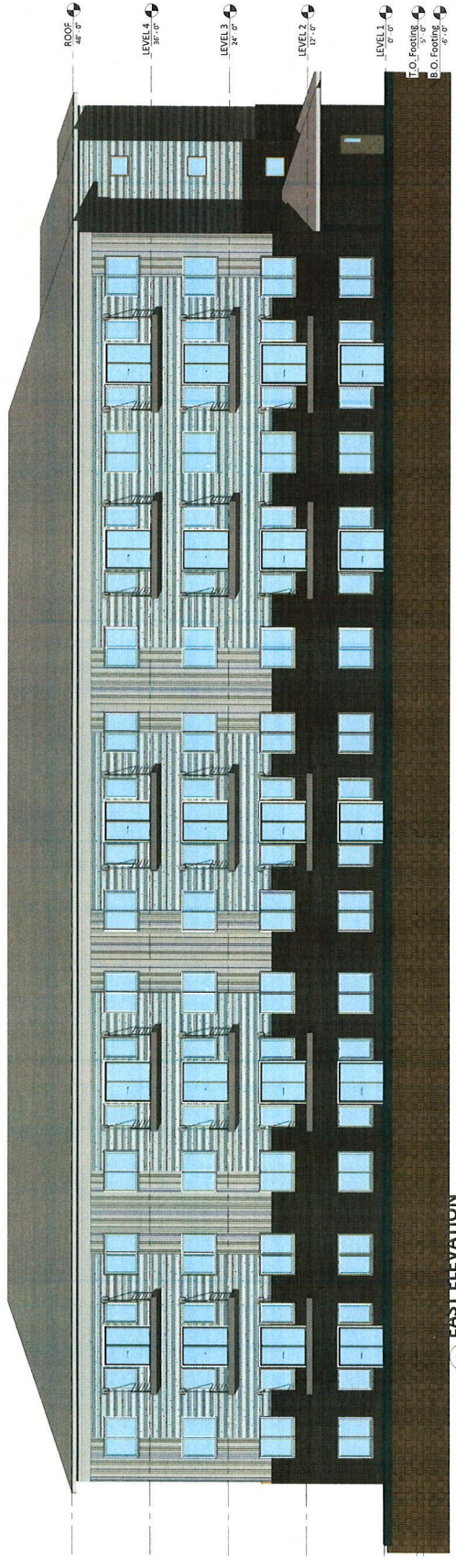
No.	Description	Date

ELEVATIONS

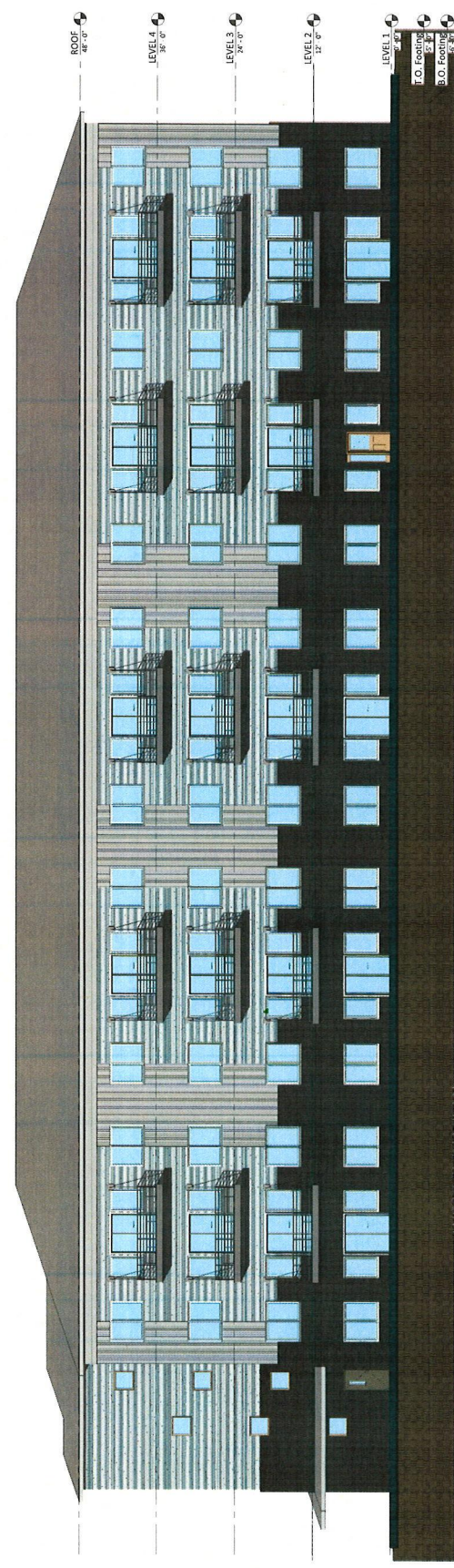
Project Number	21109
Date	April 14, 2021
Drawn By	Author
Checked By	Checker

A302

Scale	1/8" = 1'-0"
5/2/2021 4:53:28 AM	© COPYRIGHT METHOD ARCHITECTURE, LLC



1 EAST ELEVATION
1/8" = 1'-0"



2 WEST ELEVATION
1/8" = 1'-0"

RESOLUTION NO. 21 -1455

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, GRANTING A VARIANCE TO ZACH KLASSEN PURSUANT TO TITLE 9, CHAPTER 8, SECTION 848 OF THE RED BANK CITY CODE WITH RESPECT TO THE SET-BACK VARIANCE AND PROCEDURES

WHEREAS, the City Commission approved Ordinance No. 19-1147, Red Bank Sign Ordinance, amending the City Code with respect to sign placement and implementing a mechanism for granting a variance to the sign placement requirement; and,

WHEREAS, Zach Klassen, developer of property located at 1738 Dayton Boulevard, Hamilton County Tax Map Parcel 126K-A-006, has made written application with the City of Red Bank requesting a variance from the required sign location of at least ten (10) feet from right-of-way; and

WHEREAS, Zach Klassen is requesting this variance due to the narrowness of the existing right-of-way and the inability to incorporate a ten (10) foot distance from the right-of-way; and

WHEREAS, Codes Enforcement officer Eddie Clinton has recommended that the variance be approved, pursuant to Title 9, Chapter 8, Section 848 (Attached hereto as Exhibit A).

WHEREAS, the City Commission, upon notice, held a public hearing in conjunction with the regularly scheduled Commission Meeting on December 2, 2021; and

WHEREAS, comments in favor of and comments opposing the proposed sign variance were heard and considered.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Red Bank, Tennessee that the variance request submitted by Zach Klassen to reduce the required distance from right-of-way from ten (10) feet to five (5) feet for property located at 1738 Dayton Boulevard, be and is hereby approved.

Resolved this the 2nd day of December 2021.

Mayor Hollie Berry (date)

Attest:

City Recorder Tracey Perry (date)

has been held. Such signs erected for a primary election may remain only if they continue to be valid for the next general election.

(e) The offices of the building inspector or the city manager may order the removal or of any such sign which, in its or their opinion, may constitute a hazard to the public traveling on public streets.

(f) No such sign shall be located in a position which is principally designed to be viewed from a controlled access facility.

(g) No such sign may be placed upon a public sidewalk.

(h) Any person or organization planning to erect such political signs shall first file with the office of the building inspector the name, address and telephone number of the person or persons who shall be responsible for the proper erection and timely removal of such signs. Signs that are in violation of this Chapter will be removed and placed at city hall. The City will not be responsible for the safe keeping of any of the signs removed.

(i) Removal - the City public works department may remove political signs which are located so as they impair visually or otherwise, traffic and or which are located on the public right of way or on public property.

(j) Penalty - Any person, firm, corporation or entity violating the provisions hereof may be fined in the amount of up to twenty-five (25) dollars for each violation. In the case of continuing violations, each day shall constitute a separate violation(s).

9-848. "Set back variances and procedures".

(1) The City Commission shall have the authority to grant a limited variance and to lessen the applicable set back requirements by up to five (5) feet from the right-of-way set back requirements for on premises pole or monument signs as otherwise set forth in this ordinance.

(2) No variance shall be issued except upon:

(a) Written application by the owner to the city commission on forms furnished by the city;

(b) Written notice of the application and the date and time of public hearing being issued to all adjoining land owners within two hundred (200) feet of the premises for which the application is pending;

(c) A public hearing shall be advertised and held when the application will be considered and a finding by a majority of the commissioners that multiple legal non-conforming signs exist upon adjacent properties within 200 feet of the requested location which would effectively block the view of the proposed on premises detached sign if a variance were not granted;

(d) The location of the proposed detached on premises sign will not impede visibility and/or traffic flow on the adjacent public street and will not impair vehicular traffic or pedestrian traffic, from a safety and traffic visibility standpoint, for ingress to or egress from the property upon which the proposed sign is to be located.

(e) In no case shall the applicable set back distance be lessened by more than five (5') feet;

(f) In no case shall the applicable set back distance be lessened so as to permit a sign to be located any closer than five (5') feet to any sidewalk;

(g) The placement of the proposed sign will not block or impair the view of any existing legal non-conforming sign from the adjacent public road;

(h) In no case shall the variance be granted if it would violate any other signage separation distance requirements or the other provisions of the "sign ordinance."

(3) Any premises owner desiring to obtain a variance shall obtain and file an application to the city manager's office with detailed plans, drawing and scaled distances showing the size and proposed location of the sign.

9-849. "Premises Identification"

(1) All buildings, both residential and commercial within the City of Red Bank shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or English alphabet letters. Numbers must be located on a house, garage, or other similar building and shall be a minimum of four (4) inches in height with a minimum stroke width of one-half (0.5) inches.

City of Red Bank
Application for a Zoning Variance

Date 10-28-21 Application Fee Paid _____ Amount _____

Name and Address of Applicant

Name (Print) Zach Klassen
Street (Print) 1738 Dayton BLVD
City and State (Print) Chattanooga, TN
Telephone Number 423-558-1890

Location of Property Relating to the Variance Request

Street 1738 Dayton BLVD
City Chattanooga, TN
Parcel Number 126K-A-006
Subdivision Name _____

Current Zoning: _____ Residential ☒ Commercial _____ Other _____

Attach a drawing of your property boundaries showing streets, utility connections, existing buildings or structures, proposed building or structures (use dotted lines to distinguish from existing buildings) and the name and address of all property owners within 200 feet of any part of your property. This may be a hand drawing.

Do you understand the present zoning requirements relating to your variance request?

☒ Yes _____ No

What is your request? Please explain your request and why you are requesting it?

We would like to install a sign perpendicular to the road in the existing greenspace in front of our building. Currently the only location for this sign falls in front of the 10' setback

Is the reason for your request due to exceptional narrowness, shallowness, shape, topography or other extraordinary and exceptional situation on such property? ☒ Yes _____ No

If yes, please describe the exceptional condition.

There is only 21' from the curb to the building and 11' of that is sidewalk for road front entrance.

Would the approval of the variance impair the intent and purpose of the zoning ordinance?

_____ Yes _____ No ☒ I do not know

Would the peculiar hardship, practical difficulties, or undue hardships apply to the particular land or building regardless of the owner?

☒ Yes _____ No

Is the hardship created as the result of an act upon your part? _____ Yes ☒ No

Application for a Zoning Variance

Are there reasonable alternatives available to you? ☐ Yes ☒ No

Please explain: Both Ends of the Building have Vehicular
Entries leaving the front of the Building as the only
area with Available space


Would an approved variance or special exception relate only to your property and not to other like properties in the City? ☒ Yes ☐ No ☐ Unknown

Does your request involve the addition to or extension of an existing building or structure? ☐ Yes ☒ No

Would it be any less conforming than the existing structure? ☒ Yes ☐ No

Would the extension be in conflict with the character of the area in which the property is located? ☐ Yes ☒ No

I certify that the information provided for this variance application is true and correct to the best of my knowledge.

Signature: 

Do not write below this line – for City use only.

Board Finding for: Approval ☐ Disapproval ☐

Date of Finding: _____

Secretary: _____

RESOLUTION NO. 21-1446

A RESOLUTION DECLARING CITY OWNED PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE SALE, TRADE OR DESTRUCTION THEREOF

WHEREAS, the City of Red Bank is the owner of certain City owned personal property (Attached hereto as Exhibit A) which is no longer needed for public use; and

WHEREAS, the City of Red Bank recommends declaring the personal property as surplus and desires to sell the said personal property at public auction, trade the personal property for useful items or destroy the personal property which cannot be sold or traded for various reasons.

NOW, THEREFORE BE IT RESOLVED by the Commission of the City of Red Bank, Tennessee that the attached property (Exhibit A) be declared surplus property and sold at public auction, traded or destroyed pursuant to the following:

- (1) If sold, the sale of the surplus personal property shall be conducted through GovDeals, in accordance with the current contract, dated August 31, 2010;
- (2) If sold the sale will be conducted online and the address of the auction site is www.govdeals.com;
- (3) A list of the surplus personal property is provided on Exhibit A, which is made a part of this resolution;
- (4) The surplus personal property as identified shall be destroyed, sold or traded in an "as is" condition without express or implied warranties to the successful bidder;
- (5) All firearms shall be disposed of pursuant to TCA 39-17-1317;
- (6) The City Manager is authorized to set minimum bids, set reserves below which bids will be rejected, set bidding increments, group items for sale by lots, and the right to accept or reject any bids submitted;
- (7) The City Manager or his agent is authorized to destroy any of the personal property specified on Exhibit A that is deemed unsellable for security or other purposes and/or because of age, condition and/or lack of reasonable recoverable economic value.

Resolved this 7th day of December 2021.

Mayor Hollie Berry (DATE)

City Recorder Tracey Perry (DATE)

RADIO INVENTORY

Exhibit A

Property Disposal

Dec-21

DIVISION	MAKE	MODEL	SERIAL #	
POLICE	Motorola	XTS2500ND	205CFP1084	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7732	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7735	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7736	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7741	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7743	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7744	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7745	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7746	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7750	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7751	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7749	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7740	Past service life
POLICE	Motorola	XTS2500 1.5	205CKZ8191	Past service life
POLICE	Motorola	XTS2500 1.5	205CKZ8190	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7742	Past service life
POLICE	Motorola	XTS2500 1.5	205CNF2442	Past service life
POLICE	Motorola	MTS2500 T2	205CHZ7737	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7738	Past service life
POLICE	Motorola	XTS2500 T2	205CHZ7739	Past service life
POLICE	Motorola	XTS2500 1.5	205CNF2444	Past service life
POLICE	Motorola	XTS2500 1.5	205CNF2443	Past service life
POLICE	ASUS	PC	C4PDCG000P68	Past service life
POLICE	Compaq	Presario CQ62 Notebook	CNF1050GN6	Past service life
POLICE	Lenovo	Notebook Thinkpad T540p	R9-032PED	Past service life
POLICE	Lenovo	Notebook Thinkpad T540p	R9-032PG7	Past service life
POLICE	Lenovo	Think Centre All-in-One	MJ019Q1R	Past service life
POLICE	Lenovo	Think Centre All-in-One	MJ019Q1Q	Past service life
POLICE	Lenovo	Think Centre All-in-One	MJ019Q0E	Past service life
POLICE	Lenovo	Notebook Thinkpad T540p	R9-032PFY	Past service life
COURT	Lenovo	Notebook Thinkpad	R9-0FCVW	Past service life
Unknown	Unknown	Black Box Trailer 5x8x5	None	Unclaimed
Unknown	Unknown	Black Flat tandem Trailer 7x16'	None	Unclaimed
Police	Unknown	Red Flat car hauler tandem Trailer	T425442	Unclaimed
Fire	Brothers	Intellifax 2820	U61325L0N638234	Past service life
Fire	Epson	Stylus NX 205	MPDY031709	Past service life
Fire	Sanyo	TV	V6200809408624	Past service life
Fire	Sharp	AL-2030 Copier	95020208	Past service life
Fire	HP	Scan Jet 4570 C	CN28NT60SW	Past service life
Fire	Dell	Monitor	OUN492-73731-81-4J0M	Past service life
Fire	Lenovo	Think Centre All-in-One	1S2988D9UMG91288	Past service life
Fire	Lenovo	Think Centre All-in-One	1S2988D9UMG91291	Past service life
Fire	MSA	Evolution 5600 TIC	A4-12234-C04	Past service life
Fire	MSA	Evolution 5000 Charger	A1-4597-C04	Past service life
Fire	Medtronic	Lifepak 500	13993175	Past service life
Fire	Medtronic	Lifepak 500	13993176	Past service life
Fire	Medtronic	Lifepak CR Plus	35056559	Past service life
Fire	Ge Washing Machine	WCVH6800J1WW	DS204865T	Past service life
Fire	Computer	EA38D	BAC0Y2100881	Past service life
Fire	Computer	EA430D	68M0AB006209	Past service life
Fire	Lenovo	Think Centre All-in-One	1S2988D9UMG90129	Past service life
Fire	Lenovo	Think Centre All-in-One	1S2988D9UMG90112	Past service life
Fire	Envision	Monitor	T782KSYNKE1N	Past service life
Fire	Lenovo	Keyboard	1S54Y94004562947E	Past service life
Fire	Lenovo	Keyboard	1S54Y94004562976E	Past service life
Fire	Key Tronic	Keyboard	C113100149	Past service life
Fire	Microsoft	Keyboard	5.16771E+12	Past service life
Fire	Logitech	Wireless Mouse	LZB14352510	Past service life
Fire	Logitech	Wireless Mouse Receiver	LZC14351187	Past service life
Fire	Lenovo	Mouse	HS314HA02WB	Past service life
Fire	Lenovo	Mouse	HS14HA02VA	Past service life

RESOLUTION NO. 21-1447
A RESOLUTION OF THE CITY OF RED BANK FOR A
TDOT URBAN TRANSPORTATION PLANNING PROGRAM GRANT

WHEREAS, the City of Red Bank desires to improve the pedestrian and bicycle mode of transportation for the City of Red Bank, and

WHEREAS, the City of Red Bank is eligible to apply to the Tennessee Department of Transportation (TDOT) Urban Transportation Planning Program grant, and

WHEREAS, the TDOT grant allows for a total project cost of \$200,000.00 which requires a ten percent (10%) match of \$20,000.00; and

WHEREAS, the City chooses to seek funding for a Community Mobility planning grant.

BE IT THEREFORE RESOLVED, by the Board of Mayor and Commissioners of the City of Red Bank, Tennessee, that the Board authorizes the Mayor to submit an application, including all the understandings and assurances contained therein, to the Tennessee Department of Transportation (TDOT) for a Urban Transportation Planning Program grant and is committed to provide a ten percent (10%) match, or up to \$20,000 in local matching funds to complete the project.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon approval and adoption by the Board, the public welfare requiring it.

This the ____ day of December, 2021.

Mayor Hollie Berry (date)

ATTEST:

City Recorder, Tracey Perry (date)